

PLANS & PRICING

Cancel a Subscription

View in the help center:
<https://bitwarden.com/help/cancel-a-subscription/>

Cancel a Subscription

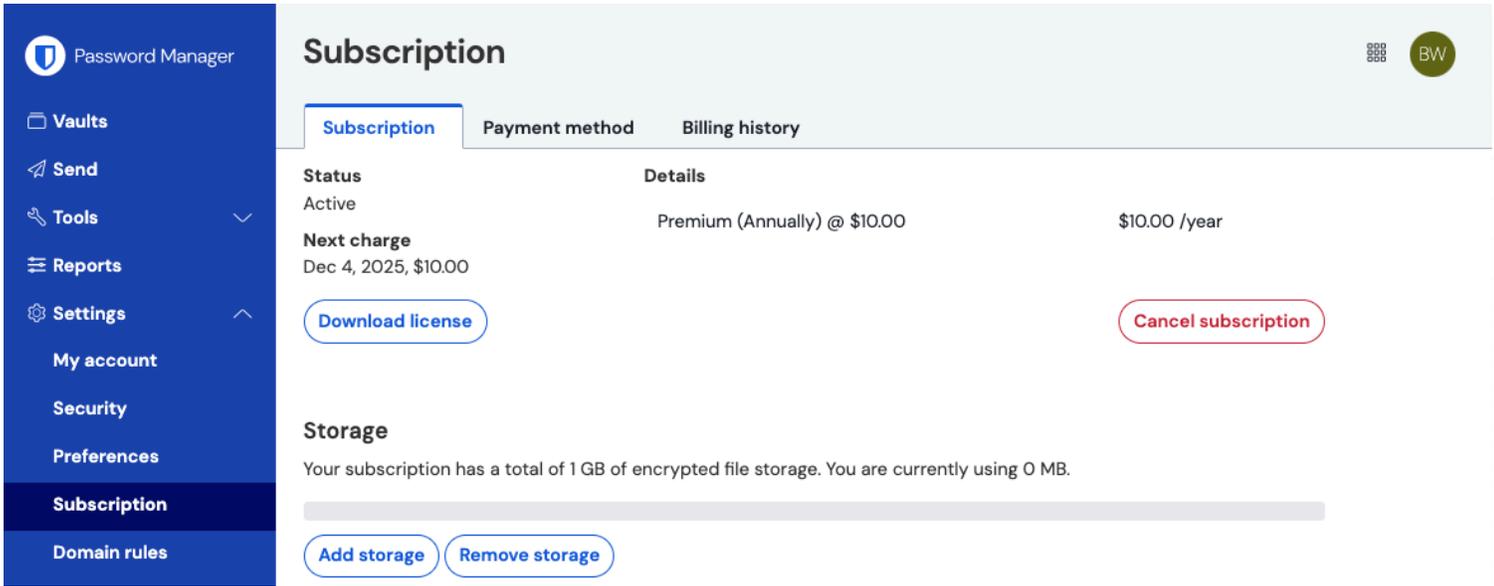
Canceling a Bitwarden subscription will result in your account or organization losing access to paid features at the end of the billing cycle. If your subscription is less than 30 days old, [contact us](#) to receive a refund. Canceling a subscription does not automatically delete your account or organization. [Learn more](#).

If you're self-hosting, cancel your subscription from the Bitwarden-hosted web app you created the account on. [Learn more](#).

Cancel a personal subscription

To cancel a personal subscription:

1. In the web app, navigate to **Settings** → **Subscription**:



Subscription page

2. Take note of the **Next charge** date. This is when you will lose access to paid features once your subscription is cancelled.
3. Select the **Cancel subscription** button.

When you confirm cancellation, your account will move into a **Pending cancellation** status until the noted **Next charge** date is reached. When the **Next charge** date is reached, you will be moved to a free account. [Learn what happens when you lose premium](#).

💡 Tip

If you change your mind before the end of the billing cycle, you can **Reinstate Subscription** with a single button!

Cancel an organization subscription

To cancel an organization subscription:

1. In the web app, open the Admin Console using the product switcher:

Filters:

- Search vaults
- All vaults
 - My vault
 - My Organiz...
 - Teams Org...
 - New organization
- All items
 - Favorites
 - Login
 - Card
 - Identity
 - Secure note
- Folders
 - No folder
- Collections
 - Default colle...
 - Default colle...
- Trash

<input type="checkbox"/>	All	Name	Owner	
<input type="checkbox"/>		Company Credit Card Visa, *4242	My Organiz...	⋮
<input type="checkbox"/>		Personal Login myusername	Me	⋮
<input type="checkbox"/>		Secure Note	Me	⋮
<input type="checkbox"/>		Shared Login sharedusername	My Organiz...	⋮

Product switcher

2. Navigate to **Billing** → **Subscription**:

The screenshot shows the Bitwarden Admin Console interface. On the left is a navigation sidebar with options: Enterprise Organi..., Collections, Members, Groups, Reporting, Billing, Subscription (highlighted), Payment method, Billing history, and Settings. The main content area is titled 'Subscription' and displays a table with columns for Plan, Status, and Subscription expiration. The table shows 'Enterprise (Annually)' with a status of 'Trialing' and an expiration date of 'Dec 11, 2024'. Below the table is a 'Details' section listing 'Password Manager - Enterprise Organization Seat (Annually) x25 @ \$72.00' for \$1,800.00/year and 'Secrets Manager - Secrets Manager Enterprise (Annually) x5 @ \$144.00' for \$720.00/year. A 'Manage subscription' section follows, with a note that adjustments result in prorated charges. Under 'Password Manager', there is a 'Subscription seats' input field set to '25', with a total calculation of 'Total: 25 x \$72.00 = \$1,800.00 / year'. There is also an unchecked checkbox for 'Limit subscription (optional)' with a note: 'Set a seat limit for your subscription. Once this limit is reached, you will not be able to invite new members.' A blue 'Save' button is at the bottom.

Organization subscription view

3. Take note of the **Subscription expiration** date. This is when your organization will lose access to paid features once your subscription is cancelled.

4. Scroll down and select the **Cancel subscription** button.

When you confirm cancellation, your organization will move into a **Pending cancellation** status until the noted **Subscription expiration** date is reached. When the **Subscription expiration** date is reached, your subscription will end. [Learn what happens next.](#)



Tip

If you change your mind before the end of the billing cycle, you can **Reinstate Subscription** with a single button!