ADMIN CONSOLE > ORGANIZATION BASICS

Organizations

Organizations

What are organizations?

Organizations relate Bitwarden users and vault items together for secure sharing of logins, notes, cards, and identities. Organizations have a unique view, the Admin Console, where administrators can manage the organization's items and members, run reporting, and configure organization settings:

Free organization Admin Console

Members of an organization will find shared items in their **Vaults** view alongside personal items, as well as several methods for filtering the item list to only organization items or items in particular collections:

Organization-enabled vault

Types of organizations

Bitwarden offers a variety of organizations to meet your business's or family's needs. For feature-by-feature breakdowns of each organization type, see About Bitwarden Plans.

Type	Description
Free organizations	Free organizations allow two users to securely share in up to two collections.
Families organizations	Families organizations allow six users to securely share in unlimited collections.
Teams organizations	Teams organizations allow unlimited users (billed per user per month) to securely share in unlimited collections and offer a suite of operational tools such as event logs.
Enterprise organizations	Enterprise organizations allow unlimited users (billed per user per month) to securely share in unlimited collections and add enterprise-only features such as login with SSO and policies to Bitwarden's suite of operational tools.

Comparing organizations with premium

The key thing to know is that organizations enable **secure sharing from organizations to users**. Premium individual plans unlock premium password security and management features, including advanced 2FA options, the Bitwarden authenticator (TOTP), encrypted file attachments, and more, but premium individual **does not include secure data sharing.**

Paid organizations (Families, Teams, or Enterprise) automatically include those premium features (advanced 2FA options, Bitwarden authenticator (TOTP), and more) for **every** user enrolled in the organization.

Comparing organizations with providers

Providers are vault-administration entities that allow businesses such as managed service providers (MSPs) to quickly create and administer **multiple Bitwarden organizations** on behalf of business customers.

Create an organization

Organizations are created and managed from the web app. If you are new to Bitwarden, create an account before you start your organization, then proceed with these instructions:

1. Select the **New organization** button in the Bitwarden web app:
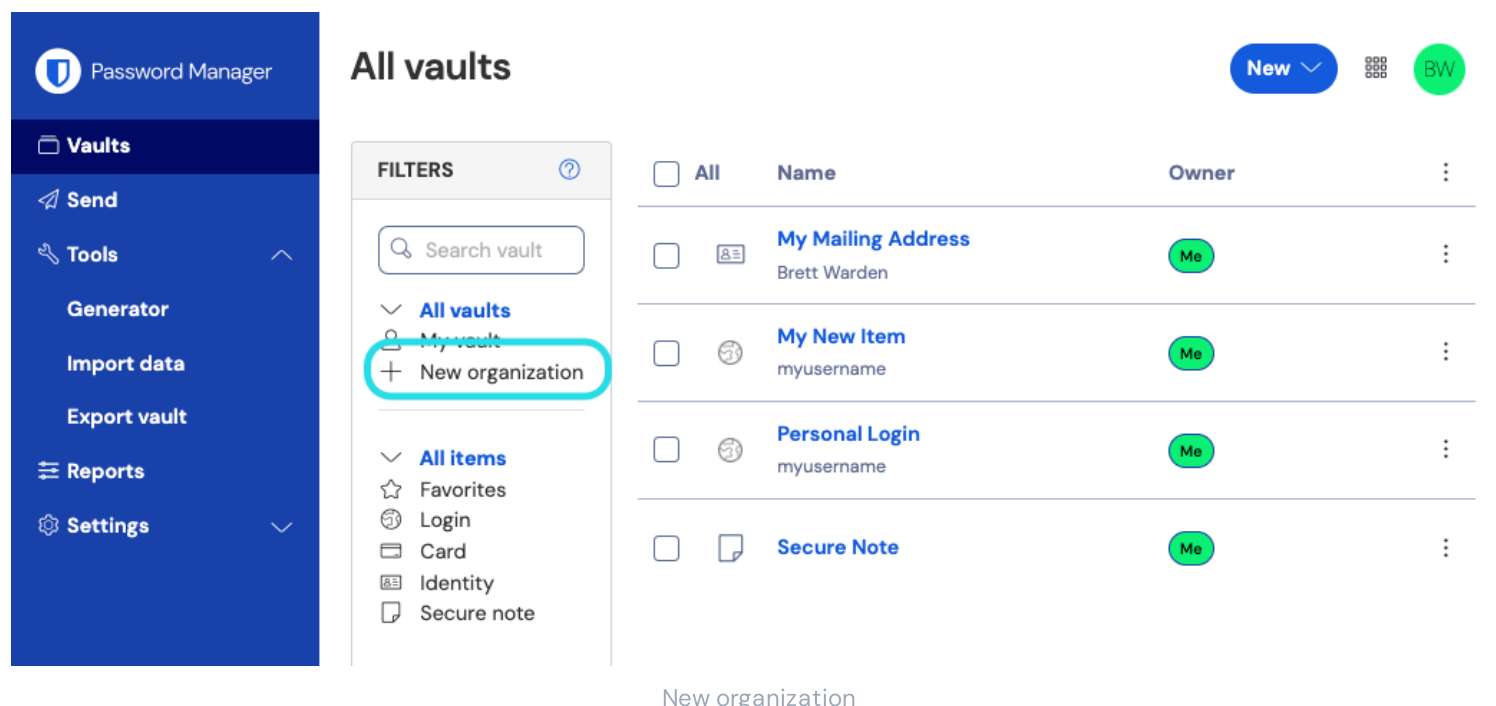
New organization

Enter an **Organization name** and a **Billing email** we can reach you at. Learn what the holder of your billing email is allowed to do.

2. **Choose your plan**. Bitwarden offers organizations suited to any need. Check out the feature-by-feature breakdown to figure out which is best for you.

> 💡 **Tip**
>
> All paid organization (Families, Teams Starter, Teams, or Enterprise) include premium features for all enrolled users!

3. If you chose a **free organization**, you are all set! If you chose one of our paid organizations,

- **Families/Teams/Enterprise:** Your plan comes with 1GB of encrypted storage for attachments. Add **Additional storage (GB)** for $0.33 per GB per month.

- **Teams/Enterprise:** Specify the number of **user seats** you need for your organization. Seats will be added if you exceed this number, unless you specify a limit.

- **Teams/Enterprise:** Choose whether you would like to be billed annually or monthly. Families organizations can only be billed annually.

4. Once you are happy with your organization, enter your **Payment information** (not required if you're creating a Free organization) and select **Submit**.

> 💡 **Tip**
>
> New Families, Teams, and Enterprise organization have a seven day free trial built in! We won't charge you until your trial is over, and you can cancel your subscription at any time from the organization **Settings** tab.

Once you have created your organization, create a collection, invite users, and start sharing.

Collections and groups

Bitwarden collections and groups are organizational tools that allow you to share data securely and manage access at scale.

Collections

Collections are a way to associate and share items, similar to a shared folder. Items may belong to one or more collections. Collection management is performed users with appropriate permissions. Collections may often be organized by:

- Departments (engineering, HR)

- Areas of responsibility (social media, software development)

- Functions (compliance reporting, customer outreach)

To get started with collections, see here.

Groups

Organization groups are a way to associate members of your organization, similar to user groups in an identity provider. Groups enable administrators to grant or revoke collection permissions in bulk, or act as a template when a new member joins your organization. Groups may often be used to organize:

- Departments (engineering, HR)

- Vendor or systems (AWS, production servers)

- Locality (US employees, EU employees)

To get started with groups, see here.

Upgrade an organization

If you want to upgrade your organization to another plan in order to unlock the additional features:

1. In the Admin Console, navigate to your organization's **Billing → Subscription** view.

2. Select the **Upgrade plan** button.

You can only upgrade your organization to a higher plan, for example from Teams to Enterprise. Upgrading an organization in this way will not initiate a 7-day free trial like creating a new organization would.