bitwarden | Help Center Article

ADMIN CONSOLE > MER

Organization Sponsored Families Plans

View in the help center:
https://bitwarden.com/help/organization-sponsored-families-plans/

Organization Sponsored Families Plans

Bitwarden Enterprise customers may sponsor Bitwarden Families plans as a benefit for their employees. Enterprise organization admins may use enterprise seats to sponsor Families plans for employees who are not active members of the Enterprise organization.

This article demonstrates how Enterprise organization admins can issue Families sponsorships to non-organization members.

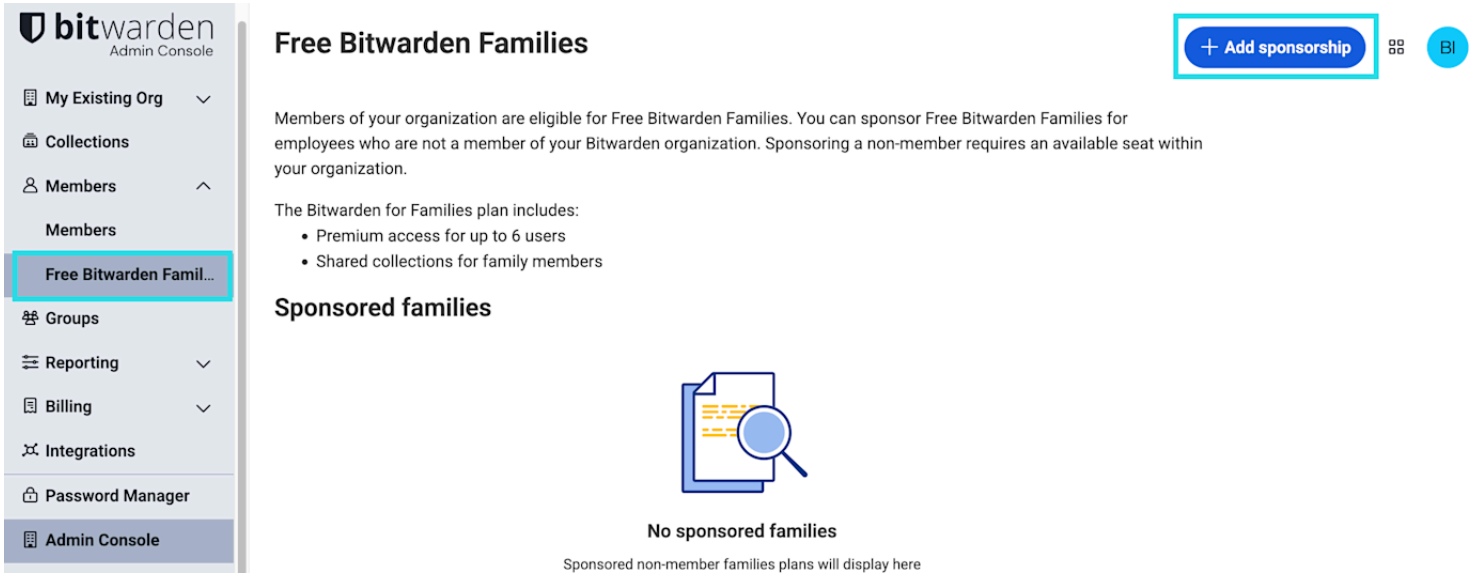
> **Note**
>
> Bitwarden users who are already members of an Enterprise organizations may redeem families sponsorships by following these instructions.

Issue a sponsorship

Once Bitwarden sponsored Families plans have been enabled for your organization, a new option will be available for selection on the Admin Console. To access the new menu and invite users:

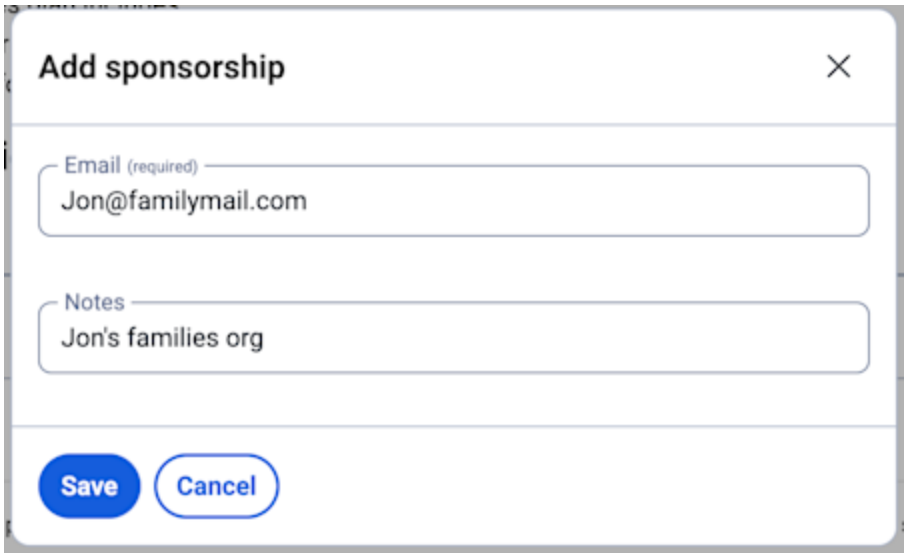
> **Note**
>
> To issue Families sponsorships, Owners, Admins or Custom users with Manage users permission must first contact us to enable admin-issued Families sponsorships.

1. Navigate to the Admin Console and select **Members → Free Bitwarden Families**:



Free Bitwarden Families

2. Select + **Add sponsorship** and a dialogue will appear where you can enter in the email of the user, as well as any notes. The invitation can be sent to an email already connected to an existing Bitwarden account, or an email without an existing Bitwarden account.



Add sponsorship

3. Select **Save** to send an invitation to the user.

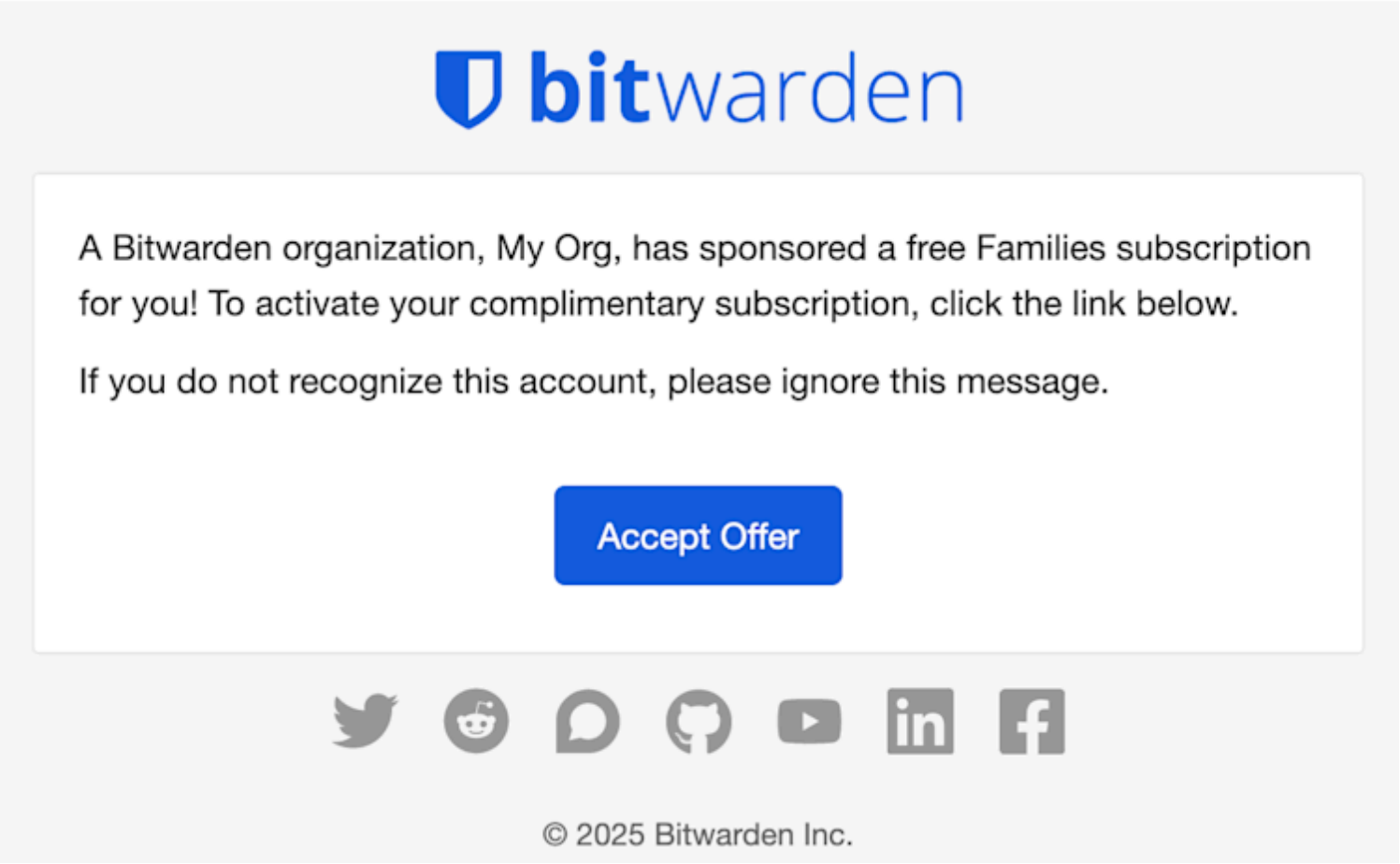
4. You may resend an invitation, or remove a user by selecting the ⋮ for the specific user.

> **ⓘ Note**
>
> Sponsored Families for Enterprise seats may be offered to Bitwarden users that are not a member of the active organization. However, sponsored Families sponsorships will occupy a seat within the organization.

Accepting an admin-issued Families sponsorship

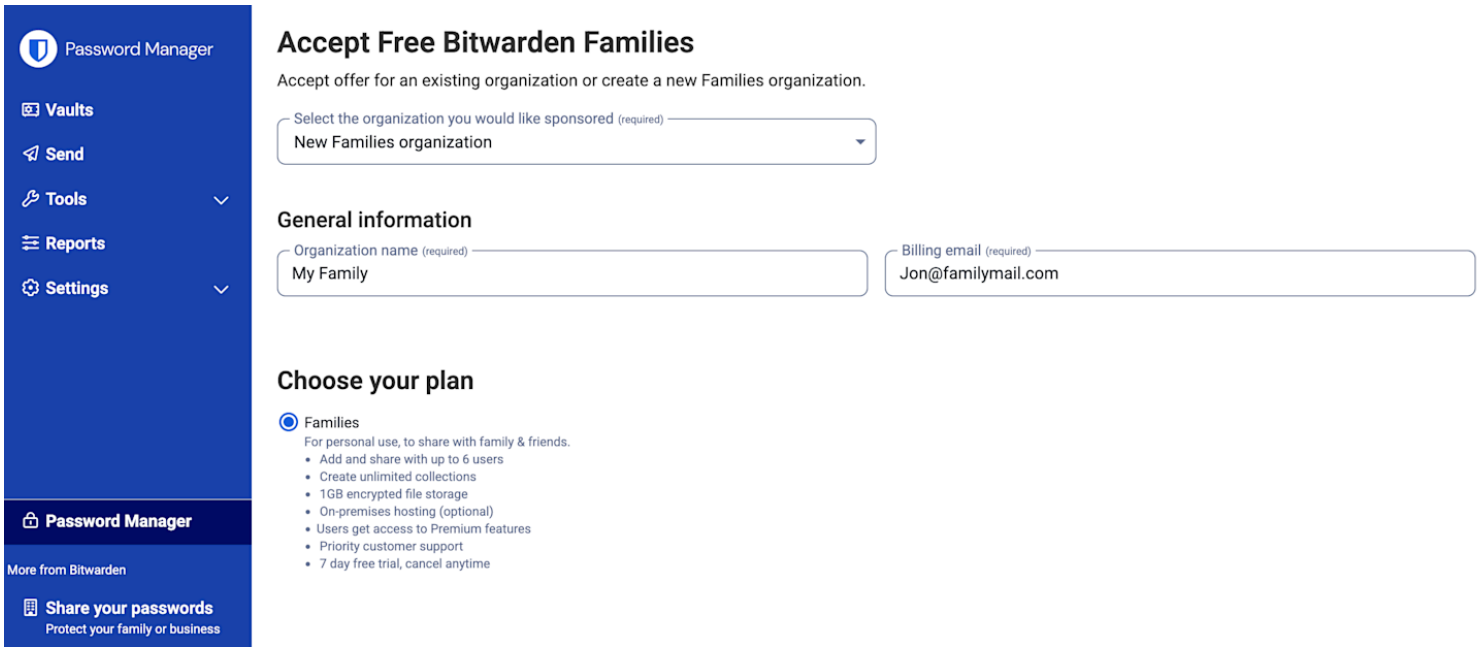
Issued Families sponsorships can be accepted by new or existing Bitwarden users.

1. Users will receive an email invitation:



Invitation Email

2. By selecting **Accept Offer** you will be taken to the Bitwarden Web vault where you can create a new account or login and accept the offer:



Accept free Bitwarden families

3. Complete the following and then, select **Submit**:
    1. Select the organization you would like sponsored (New Families organization or an existing Families organization)
    2. Provide an organization name and billing email
    3. Input billing information

    > **Note**
    >
    > Accepting a Families sponsorship will required the user to enter billing information. However, no charges will be sent to the account while the Families sponsorship remains active.

Next Steps

- Learn more about Bitwarden Families organizations here.